

# Secure Delivery

## *Adding A New Phone Number or Email Address*

Contact information listed within Secure Delivery is only used for Secure Access Code delivery.

Remember, when a Secure Access Code is required to log-in to SCU Online, you choose how to receive the code. The options you choose from are the phone numbers and email addresses listed within Secure Delivery.

To add a new phone number or email address as a Secure Delivery option, please follow these instructions.

# Step 1 – Select Security Preferences from Navigation Menu, then click the Secure Delivery button.

The screenshot displays the 'Security Preferences' page. On the left, a dark blue navigation menu is visible with the following items: Home, Messages, Transactions, Branches, Services, Help, Settings (expanded), Account Preferences, Security Preferences (highlighted with a red arrow), Alerts, Nicknames, Themes, and Log Off. The main content area is titled 'Security Preferences' and contains four buttons, each with a right-pointing chevron: 'Change Password', 'Change Login ID', 'Challenge Code', and 'Secure Delivery'. A red arrow points to the 'Secure Delivery' button.

## Step 2 – Select Add Delivery Contact. Choose New Email Address, Phone Number, or SMS Text Number (text message)

### Secure Delivery Contact Information

Enter your preferred e-mail and/or phone contact information below. This contact information will be used for Secure Access Code delivery.

E-MAIL  
[REDACTED]@scu.org Edit Delete

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E-MAIL  
[REDACTED]@scu.org Edit Delete

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TEXT  
(618)272-[REDACTED] Edit Delete

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E-MAIL  
 **Save** Discard

\* - Indicates required field

New E-mail Address New Phone Number New Text Number